

Name of Non-Profit Organization:

University Christian Ministries

Position Title:

Assistant
Cooks

Hourly Wage: \$12.00

Average Hours Per Week: 5+ / day

Desired Work Schedule:

(list ideal work days and times of the week for this position)

Mondays, Tuesdays, and/or Wednesdays 9-4 (or portions)
Fridays (10-12) if available

Address:

2211 E. Kenwood Blvd
Milwaukee, WI 53211

Supervisor Name:

Alan McCalister

Supervisor Phone Number:

414-962-5460

Supervisor Email:

amccalister@wi.rr.com

Essential Duties and Responsibilities:

see attached

Required Qualifications:

Knowledge, Skills, and Abilities (check all that apply)

Verbal Communication

Microsoft Office Skills (Word, PowerPoint)

Adobe (Photoshop, Illustrator, InDesign)

Detail Orientation

Initiative

Written Communication

Ability to Work Independently

Ability to Work in a Team

Presentation and Public Speaking Skills

Problem Solving

Flexibility/Adaptability/Creativity

Organizational Skills

Customer Service Skills

Multi-tasking

Skills/Experiences Gained from this Position:

Check off the UWM Shared Learning Goals in which students will gain knowledge, skills, and abilities. Please check all that apply below.

Intercultural Knowledge and Competence

- Student employee will be able to articulate insights into their own cultural rules and biases.

Critical and Creative Thinking Skills

- Student employee will be able to adapt and apply skills, abilities, theories, or methodologies gained in one situation to new situations to solve difficult problems or explore complex issues in original ways.

Effective Communication Skills

- Student employee will be able to meaningfully articulate how experiences outside of the formal classroom deepens their understanding of fields of study and broadens their points of view.

Individual, Social, and Environmental Responsibility

- Student employee will be able to provide evidence in civic-engagement activities and describe what they have learned about themselves as it relates to a reinforced and clarified sense of civic identity and continued commitment to public action.

Please describe other skills/learning outcomes students will develop in this position:

2020 Assistant Cook Position

University Christian Ministries (UCM) is a campus ministry center located across the street from the UWM Student Union. UCM has part-time cook assistant positions available for UWM students. Assistant cooks will help with preparation, serving, and cleanup of lunch meals.

The position is for up to **10 hours/week at \$12.00/hour**. Hours are flexible. Lunches are served on Mondays and Tuesdays and occasionally Wednesdays. Availability on Fridays to assist with picking up food and creating menus would be a plus. Interested in hiring UWM students who can assist with one or more of the above days each week during the fall and spring semesters.

If interested, please **contact UCM at 414-962-5460**, or email us at ucm@uwm.edu To learn more about UCM, you can visit our website at <http://ucm-uwm.org/>