



[www.journeyhouse.org](http://www.journeyhouse.org)

**Job Title:** After School Youth Worker  
**Reports To:** After School Coordinator  
**Wage:** \$12 / Hour  
**Prepared Date:** Current  
**Site Location:** Journey House, 2110 W. Scott Street, Milwaukee, WI. 53204  
**Start Date:** Date TBD

**Our Vision:** Every individual and family in Clarke Square will be given the tools and resources to succeed and contribute personally, professionally, and civically to the neighborhood and our greater Milwaukee community.

**Summary:** Under the supervision and guidance of the After School Coordinator the primary responsibility of the Youth Worker is to facilitate age appropriate reading, education, arts, and/or recreation programs and activities for youth participants.

**Essential Duties and Responsibilities** include the following. Other duties may be assigned in line with individual's experiences and qualifications.

- Work with fellow staff to implement fun, educational/recreational programming.
- Provide the After School Coordinator with activity updates.
- Ensure a safe, constructive educational and recreational environment for all participants.
- Interact appropriately and professionally with participants.
- Follow rules, regulations and expectations as conveyed by Journey House, and MPS School policies and procedures.
- Represent Journey House and the MPS School in a professional manner.
- Attend Journey House, School, MPS after-school trainings and professional development opportunities, and events as required.
- Perform other relevant tasks to job as assigned.

**Supervisory Responsibilities:**

Youth participants



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**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk and hear. The employee frequently is required to sit. The employee is occasionally required to use hands to finger, handle, or feel. Specific vision abilities required by this job include close vision and ability to adjust focus.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment characteristics include working in office space, classrooms, gymnasiums, community agencies and outdoors.

**JOURNEY HOUSE IS AN EQUAL OPPORTUNITY EMPLOYER  
DRUG FREE WORKPLACE**