

Name of Organization:

Schlitz Audubon Nature Center (Preschool)

Position Title:

Nature Preschool Intern

Hourly Wage: \$12

Average Hours Per Week: 10-12

Desired Work Schedule:

(list ideal work days and times of the week for this position)

Monday, Wednesday, Friday 8:30 AM-noon. (The program itself runs from 8:45-11:30 AM)

Address:

Schlitz Audubon Nature Center
1111 E. Brown Deer Road, Milwaukee WI 53217

Supervisor Name: Catherine Koons Hubbard

Supervisor Phone Number: 414-352-2880 x 153

Supervisor Email: ckoons-hubbard@schlitzaudubon.org

Essential Duties and Responsibilities:

Working with the center's outstanding team of Nature Preschool Teachers, the Intern will support the Nature Preschool program in a variety of ways. This includes, but is not limited to, greeting and playing with children, supervising student activities, sanitizing teaching materials, and chaperoning children's hikes.

Additionally, the Nature Preschool Intern will:

Work under the direction of teachers and staff to fulfill the mission of the preschool

Assure the safe, beautiful, and stimulating atmosphere of the indoor and outdoor classrooms by helping to organize and care for the spaces and their contents

Serve as an additional adult in the classrooms, meeting student-teacher ratios in our outdoor spaces, indoor classrooms, and on hikes

Take the lead, when and if appropriate, on specific group activities such as art, music, reading aloud, or outdoor nature exploration

Become proficient in current philosophies regarding emergent play-based curriculum and nature-based early childhood

Required Qualifications:

Knowledge, Skills, and Abilities *(check all that apply)*

- | | |
|---|---|
| <input checked="" type="checkbox"/> Verbal Communication | <input type="checkbox"/> Presentation and Public Speaking Skills |
| <input type="checkbox"/> Microsoft Office Skills (Word, PowerPoint) | <input checked="" type="checkbox"/> Problem Solving |
| <input type="checkbox"/> Adobe (Photoshop, Illustrator, InDesign) | <input checked="" type="checkbox"/> Flexibility/Adaptability/Creativity |
| <input type="checkbox"/> Detail Orientation | <input checked="" type="checkbox"/> Organizational Skills |
| <input checked="" type="checkbox"/> Initiative | <input type="checkbox"/> Customer Service Skills |
| <input checked="" type="checkbox"/> Written Communication | <input checked="" type="checkbox"/> Multi-tasking |
| <input checked="" type="checkbox"/> Ability to Work Independently | |
| <input checked="" type="checkbox"/> Ability to Work in a Team | |

Provide other required qualifications or information on this position:

Pursuing a Bachelor Degree in early childhood education, education field, or natural science field (rising junior or senior)

Must possess the creativity, flexibility and understanding necessary for working with children, parents and staff members in a cooperative, team setting

Ability to ask for assistance and clarification when needed

Ability to perform tasks requiring some physical exertion, outdoors, in all weather conditions and on difficult terrain

Skills/Experiences Gained from this Position:

Check off the UWM Shared Learning Goals in which students will gain knowledge, skills, and abilities. Please check all that apply below.

Critical Critical and Creative Thinking Skills

- Student employee will be able to adapt and apply skills, abilities, theories, or methodologies gained in one situation to new situations to solve difficult problems or explore complex issues in original ways.

Effective Communication Skills

- Student employee will be able to meaningfully articulate how experiences outside of the formal classroom deepens their understanding of fields of study and broadens their points of view.

Intercultural Knowledge and Competence

- Student employee will be able to articulate insights into their own cultural rules and biases.

Individual, Social, and Environmental Responsibility

- Student employee will be able to provide evidence in civic-engagement activities and describe what they have learned about themselves as it relates to a reinforced and clarified sense of civic identity and continued commitment to public action.

Please describe other skills/learning outcomes students will develop in this position:

Community Building: The Intern will model and help preschool-aged children learn conflict resolution, resiliency, self-sufficiency, and empathy, while gaining a deeper understanding of the role nature plays in both individual development and community building