

## Department of Physics

### Request for Permission for Second Repeat (3<sup>rd</sup> Attempt) of a Physics Course

**IMPORTANT: All students seeking third attempt permission for any physics course must schedule an appointment with the Physics undergraduate advisors (contact email: [physics-ugadvisor@uwm.edu](mailto:physics-ugadvisor@uwm.edu)). Students should fully complete both this form in blue or black ink and an official add/drop form, and bring both forms to the meeting.** Add/drop forms are available in the Physics main office (KIRC room 2150) and/or in the Registrar's Office (Mellencamp Hall). **Students must also bring a recent, unofficial transcript to the meeting.** After this form, fully executed, is returned to you and the add/drop form has been signed, please take both forms to Holton Hall – Room 141 if you are in Letters and Science; otherwise, go to the advising office in the unit (e.g., Health Sciences, Engineering) to which you belong.

Student's Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

UWM Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I request permission to repeat the following course for a second time (3<sup>rd</sup> attempt):

Course Number: \_\_\_\_\_ Lecture / Lab/ Discussion \_\_\_\_\_

(Circle accordingly)

Semester / Year: \_\_\_\_\_

Previous enrollment in this course:

Semester / Year	Instructor (for lecture)	Was semester completed?	Grade
_____	_____	_____	_____
_____	_____	_____	_____

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### DECISION

**TO: UWM Registrar's Office**

**Date and time of meeting with student** \_\_\_\_\_

**As a result of the required meeting, the Physics undergraduate advisors have determined that this student should be permitted to repeat this course (lecture/lab/discussion) for a second time.**

\_\_\_\_\_  
 Department approval (name, title)

\_\_\_\_\_  
 Signature and department stamp

\_\_\_\_\_  
 Date